

**Customer & Corporate Services Scrutiny
Management Committee**

14 March 2022

Report of the Director of Governance

Monitoring and Tracking of Approved Council Motions

Summary

1. This report provides information on approved Council motions from May 2021, when this Committee considered an initial update from October 2018. At that meeting, the Committee decided to receive a regular update on progress against Council motions for monitoring purposes, preferably bi-annual.

Background

2. At its meeting in May 2021, the Committee was concerned to ensure a transparent and regular monitoring process was in place in relation to approved Council motions. In considering the options before it at that time, it decided to ask Council Management Team to continue with its monitoring arrangements to ensure delivery of any agreed Council actions and as a further layer of public transparency informed the Executive that this Committee would be well placed to receive a periodic monitoring report to monitor progress, not dissimilar to the way Scrutiny Committees monitored implementation of approved scrutiny review recommendations. The Committee indicated a preference to receive a bi-annual update report, the first of which is provided to this meeting.
3. Annex A to this report provides the same information given to the May meeting of this Committee and also includes details of motions approved by Full Council since that time and shows progress against implementation of any agreed actions.

Analysis

4. The approved resolutions relating to motions have been split down in Annex A into easier to read actions, where possible. Each action has been assigned an 'owner' where possible. Each responsible Officer

undertakes to keep relevant Members informed of progress and Council Management Team (CMT) are able to review the schedule attached after every Council meeting, setting appropriate actions.

Consultation

5. CMT has been consulted on the process of monitoring approved Council motions and have acknowledged collective responsibility for ensuring appropriate implementation of agreed motions. CMT will continue to monitor the attached schedule and progress and set appropriate action owners after every Council meeting.

Options

This Committee can

6. (i) comment further on the process being used for monitoring; and/or
(ii) provide feedback on progress shown against the specific agreed motions and actions.

Council Plan 2019-23

7. Whilst this report does not in itself materially affect how the work of scrutiny can support and develop the Council's overall priorities set out in the new Council Plan 2019-23, the proper and effective implementation of approved Council motions can contribute to those priorities dependent upon the area of concern being addressed in those motions.

Implications

8. There are no financial, equalities, legal, information technology, crime & disorder, sustainability or other implications associated with the recommendations in this report. However, there may, of course, be implications associated with the implementation of any of the motions listed in Annex A, which will be addressed by responsible officers.

Risk Management

9. Clearly, if the implementation of approved Council motions is not satisfactorily monitored, there is a risk to the organisation around the delivery of democratically taken resolutions.

Recommendations

10. Members are asked to consider Annex A to this report and provide any necessary feedback or comments on either the monitoring process or in relation to specific motions and actions listed.

Reason: To ensure that processes for monitoring and implementing approved Council motion resolutions remain sufficiently robust.

Contact Details

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Specialist Implications Officer(s)

None

All

Wards Affected:

For further information please contact the author of the report

Background Papers: None

Annexes:

Annex A – Council Motions ‘Live’